

## Prescribing Medications & Controlled Substances

### Prescribing Medications

- Avel Specialty Clinic Providers will enter orders for prescriptions if the medication is available at facility.

### Controlled Substances

- Avel Specialty Clinic Providers, with the exception of Psychiatry and Endocrinology, are not permitted to enter order(s) for controlled substances.
- Avel Psychiatry and Endocrinology Providers will enter an order in the EHR via controlled substances through an electronic prescribing for controlled substances (EPCS) token.
- Other Avel Specialty Clinic Providers who recommend a controlled substance to be prescribed to the patient will document such in the patient consult note for the Primary Care Provider to review and, if deemed necessary, prescribe to the patient.
- Avel Psychiatry Providers will enter a controlled substance order into the facility EHR using EPCS. Occasionally, a written prescription may need to be sent to the facility. All Scheduled Narcotics are prohibited from being prescribed.

### Non-Scheduled Medications

- Avel Specialty Clinic Providers will enter medication order(s) with electronic signature into the facility EHR.

### Medication Refill Policy

- The local facility will request a medication refill by phone call to Avel's Specialty Clinic staff. The request will include facility name, patient name and DOB, prescribing physician, medication and dosing instructions.

Example: "06/09/1934, Walt Disney World, Fluoxetine 20 mg po daily. Cancelled last appointment, rescheduled for 10/01/2023."

- The Avel Specialty Clinic staff will submit a refill request to the Avel Specialty Clinic Provider for approval.
- At the discretion of the Avel Specialty Clinic Provider, the patients Primary Care Provider may be engaged to support refills between patient appointments.